

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
Fore St  
Dennis  
St Austell  
PL26 8AF

office Telephone No: **01726 821700**

email: [clerk@stdennisparishcouncil.org.uk](mailto:clerk@stdennisparishcouncil.org.uk)

Website: [www.stdennisparishcouncil.org.uk](http://www.stdennisparishcouncil.org.uk)

**7<sup>th</sup> July 2021**

## To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held at **ClayTAWC, Fore Street, St Dennis, on Thursday the 15<sup>th</sup> July 2021 at 7 .00 pm** for the purpose of transacting the following business.

*Lynn Clarke*

Lynn Clarke  
Parish Clerk

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Election of Chairman**

### **2. Election of Vice Chair**

### **3. Apologies**

*To receive and approve apologies*

### **4. Declarations of Interest**

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non- Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting.*

**N.B:** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

### **5. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda Standing order 3g –*

*The designated time will be 15 minutes and no longer than 5 minutes per person.*

*This time may be extended by the discretion of the Chairman.*

6. To adopt the minutes for the Cemetery Meeting dated 30<sup>th</sup> March 2021.
7. Matters arising from the last meeting.
8. To discuss a request from a member of the public to have a 2ft marble slab placed in front of the existing headstone.
9. Update on Cemetery Records review.
10. To agree the bench installation policy and the costs/choice of memorial plaques.
11. To receive the report, form the working party regarding the parameters for the plastic policy and options for a memorial area.
12. To discuss and agree suitable ideas for the design of the Memorial Garden
13. To agree the contractor for the fencing installation.
14. To discuss information forwarded to the Parish Council regarding a still born section within the Cemetery and any actions that may arise from this information
15. *To discuss a suggestion to place a plaque on a Cemetery bench and seek recommendation for size and wording.*
16. To discuss entering the Cemetery *into the Cemetery of the Year Award run by BRAMM.*
17. To discuss the request from the WI for the placement of a tree,
18. To discuss and agree a way to repair the edging stones in the Garden of Rest Row D.
19. To agree the new bench application form.
20. To discuss the removal of trees blocking the view of the CCTV cameras.
21. Update on the removal of kerb edging in Section H.
22. Update on the Cemetery Extension
23. Any other matters.  
Working Party check lists.

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw*

**24. Confidential items to discuss**

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**